

IT PROJECT MANAGER

ABOUT US:

- \$65 million bank with locations in La Crosse, Holmen, and Sparta.
- Accessible, local management with in-market ownership.

ABOUT THIS POSITION:

Work closely with auditors and bank examiners. In addition:

CRITICAL TECHNICAL EXPERIENCE (REQUIRED):

- Domain controller (Active Directory/Group Policy).
- Remote desktop connection to servers.
- Windows software configuration, patch management, and troubleshooting.
- Network connectivity issues.
- Printer installs and troubleshooting.

These skill sets are most critical and prior experience and knowledge is required.

HELPFUL TECHNICAL EXPERIENCE (DESIRED):

- Office365 Administration
- Office365 Exchange Online Administration
- Firewall Configuration
- Anti-Virus/Ant-Malware

Having experience with the skill sets listed above is desired. However, vendor technical support for these areas is available to assist.

OTHER ADVANTAGEOUS AREAS OF EXPERIENCE:

- iOS/iPad
- Word/Excel/PDF
- Financial Software (core systems, loan systems)
- Internet browser security
- CyberSecurity Issues
- WiFi configuration and connectivity
- Data backups

These skill sets would be of great assistance, but can also be acquired through on-the-job experience, research, troubleshooting, and tech support calls/tickets, including assistance from current software providers.

ABOUT YOU:

- Strong work ethic, positive attitude, and attention to detail required.
- Flexibility and willingness to be versatile is crucial.

COMPENSATION AND BENEFITS:

- Compensation based on work experience ranging from \$50,000 to \$70,000.
- Full-time work averaging 40 hours per week with flexibility to work before or after regular business hours.
- 15 vacation days annually.
- Outstanding retirement plan. Eligible after one year. Vested after five years. Annual employer contributions equal to 25% of W-2 income.
- Life Insurance (3x annual compensation).
- Health insurance with access to Gundersen and Mayo. Park Bank pays 75%. Staff pay remaining 25% of premium.
- Staff with one year of service get to direct \$1,000 of Park Bank's charitable giving annually to the organization of their choice.
- Current staff with 10 years of full-time service are eligible for Tuition Reimbursement Program for their childrens' post-secondary education.

RESUMES TO:

- Email to Morgan Farmer (morgan.farmer@parkbank.bank) with "IT Project Manager" in the subject line.
- Regular mail to Park Bank, Attn: Morgan Farmer, 1200 Main Street, Holmen, WI 54636.

